

TEACHING AND LEARNING ADVISORY GROUP SPECIFICATION

1) Purpose

The purpose of the Teaching and Learning Advisory Group will be to:

- a) Give professional advice to the EBED¹ board on any aspect of policy relating to the teaching of bridge. This will include reports on the latest research into educational methodology; guidance on the delivery mechanisms of teaching and feedback from learners.
- b) Give professional advice to EBTA² about all aspects of the management of its promotion and support of the effective teaching of bridge.
- c) Monitor and evaluate the success of EBED's educational initiatives.
- d) Monitor and evaluate the success of EBTA's operation
- e) Consider and recommend system changes

2) Remit

The remit of the Teaching and Learning Advisory Group will be to:

EBED:

- i. Develop a practical, costed strategy for a moderated on-line teaching resource bank.
- ii. Develop a practical, costed strategy for the development of on-line resources to integrate with Bridge for All materials for bridge learners.
- iii. Review the quality and usefulness of the existing Bridge for All materials.
- iv. Develop a practical, costed strategy for future Bridge for All publications.
- v. Review the effectiveness and appropriateness of different course structures.
- vi. Develop standardised terminology for learners' progress.
- vii. Give guidance on how to meet targets in the EBED Strategy

EBTA

- viii. Give guidance on the EBTA Improvement Programme
- ix. Give guidance on the content and structure of the Teacher Educator Courses; its selection criteria for and support of Teacher Educators and its methods of course delivery.
- x. Review and update the teaching strategies promoted to Teacher Educators.

GENERAL

- xi. Review and refresh the remits of the TLAG³ at least annually

3) Report

The Teaching and Learning Advisory Group will report to the EBED Board of Trustees.

¹ English Bridge Education and Development

² English Bridge Teachers' Association

³ Teaching and Learning Advisory Group

4) Membership

Members will be invited because of their expertise in the fields of bridge, education, technology or through their experience as learners of bridge. The roles and criteria are as follows:

Chair

Criteria: EBED Trustee

E-Learning Specialist

Criteria: A professional who is currently working in designing and delivering e-learning training.

Educational Specialist

Criteria: An educational academic working in research into teaching methodologies.

A Bridge Learner

Criteria: A professional with experience of working at executive level who has been a bridge beginner on a Bridge for All course within the last three years.

Co-opted members

As agreed by the TLAG

EBED Trustees

In addition to group members the TLAG will compile and manage a list of Expert Advisors on whom the group can call for specific guidance and expertise.

5) Practical Arrangements

The TLAG will meet a minimum of three times a year with other ad hoc meetings called as necessary.

- Early February to be able to feed into the EBED annual budget process and the March trustee meeting
- Early July (ahead of the holiday season but to be ahead of the “new term” in September and feed into the September board meeting
- Late October/early November to conduct an annual review and feed into the December board meeting

Meeting Venue: 39 Essex Chambers, 81 Chancery Lane, London, WC2A 1DD